

# *St. James Parish Church*

**Holetown, St. James, Barbados**



## **REPORTS AND INFORMATION**

*To a beacon radiating God's love among all people*

Annual Parish Meeting  
Sunday, 30<sup>th</sup> March, 2025

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## **ST. JAMES PARISH CHURCH ANNUAL GENERAL MEETING 2025**

The Annual General Meeting of the St. James Parish Church will take place on **Sunday, 30<sup>th</sup> March, 2025**

### **Part 1: Election of Officers:**

The Election of officers to serve on the Parochial Church Council will take place during the 8.00 a.m. service.

- One representative to Diocesan Synod
- One Alternate Synod Representative
- Six Council Members

Nomination Forms are available at the Church Office and on the Website. Completed and signed forms must be returned no later than Wednesday March 26, 2025. Please ensure that you obtain the signed permission of the persons you nominate.

**THE VOTES WILL BE COUNTED AFTER THE 8.00 A.M. SERVICE** by three Returning Officers, selected by the Rector.

### **Part 2: Presentation of Reports:**

The presentation of reports will be given by:

- Parochial Church Council
- The Treasurer
- The Wardens
- Any other Church Groups

**Arlette King**  
**Secretary, Parochial Church Council**

**NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF THE ST. JAMES PARISH CHURCH WILL BE HELD ON SUNDAY, 30<sup>TH</sup> MARCH, 2025**

**AGENDA**

1. Election of persons to serve on the Church Council for the period 2025 to 2027, will be held during the 8.00 a.m. service, as follows:

- (a) One Representative to Diocesan Synod
- (b) One Alternate Representative
- (c) Six Council Members

**AGENDA**

1. Welcome
2. Devotions
3. Report on the Proceedings of the Church Council for 2023 and 2024
4. Financials for the year ended December 31, 2024
5. Income and Expenditure for 2024
6. Report on the Condition of the Fabric, Furniture, Ornaments, vestments and Good, property of the Church
7. Reports from Annual Session of Synod
8. Motions for consideration by Meeting
9. Any Other Business
10. Termination
11. Closing Prayer

**Arlette King**  
**Secretary, Parochial Church Council**  
**March 28, 2025**

## **REGULATION D-4 OF CHURCH COUNCILS**

1. Each Parochial or other District shall have a Church Council which shall consist of the Incumbent, Assistant Clergy and the Lay Representative or Alternate all ex-officio, and twelve persons at least six (6) of whom shall be elected at the Annual Meeting to hold office for a period of two (2) years.
2. Each Church Council shall maintain an Electoral Roll containing the names of those eligible to vote at the Annual Meeting. Persons entitled to have their names entered upon the Electoral Roll shall be communicants of good standing who have attained the age of eighteen and who are resident in the district or if not who habitually attend Public Worship in Church in the district provided always that no person shall be entitled to have his or her name entered on more than one Electoral Roll. The Chairman shall exhibit a copy of the Electoral Roll at the Annual Meeting.
3. Persons eligible for election to the Parochial Church Council shall possess the same qualifications as Lay Representatives defined in Sub-section 1 of Article VI of the Constitution.
4. The Annual Meeting shall receive from the Church Council and shall be free to discuss:
  - a) A report on the Church Council for the past year.
  - b) Audited accounts for the year ending 31 December immediately preceding the meeting.
  - c) A budget of anticipated receipts and expenditure during the current year.
  - d) A report on the condition of the Fabric, Furniture, Ornaments, Vestments, Good and Chattels the property of the Church in use in the district.
5. Other business at the meeting shall be:
  - a) To elect Representatives to the Diocesan Synod as provided in Article VI of the Constitution.
  - b) To elect Councillors as provided in this Regulation.

- c) To debate a motion requesting the Church Council to consider any matter affecting the work of the local church.
6. a) Nominations under paragraph 5(a) and 5(b) of this Regulation shall be in writing and signed by a Proposer and handed to the Incumbent not later than three days of the Annual Meeting.
- b) Motions under paragraph 5(c) shall be in writing signed by the Proposer and handed to the Incumbent before the Annual Meeting. The Incumbent shall decide whether to include the motion on the Agenda.
7. It shall be the duty of the Church Council to assist the Incumbent as he or she may request in all the work of the Church and to manage the local financial affairs of the Church in accordance with the provision of these Regulations.



SECRETARIES: Arlette King  
Karen Browne-Jemmott

TREASURERS: Michael Bynoe  
Karen Alleyne

MEMBERS: Colin Bowen  
Edwardine Clarke  
Maria Benn  
Maurice Johnson  
Tony Millar  
Paul Griffith

VERGER Ryvan Rowe

SECRETARY Mrs. Edwardine Clarke

ORGANIST Dr. Philip Forde, FRCO

#### CHURCH MINISTRIES

Altar Servers Rev. Canon Beverley Sealy-Knight

Bible Study Maureen Bannister

Care and Share Don Boyce/Edwardine Clarke

Choir	Dr. Philip Forde, FRCO
Web Master	Douglas Corbin
Eucharistic Ministers	Rev. Canon Beverley Sealy-Knight
Golden Age	Marguerite Cole
Heed the Need	Edwardine Clarke
Men's Fellowship	Andre Adams
Mother's Union	Wilma Hinds
Property Committee	Felicia Corbin
Stewardship	Felicia Corbin
Sunday School	Maria Benn
Tour Guides	Maurice Johnson
Ushers	Marcia Graham

**REPORT OF THE PAROCHIAL CHURCH COUNCIL TO THE ST. JAMES  
PARISH CHURCH FOR YEAR 2023-2025**

The Parochial Church Council continued to carry out its assignment to assist the Rector with all the programs of the Church, where ever it was required. Our programs supported the strategy of the Anglican Diocese of Barbados to enhance the Church’s level of discipleship, outreach and stewardship.

The Clergy and laity cooperated and worked together as we endeavoured to strengthen the ministry in our church and community in order to achieve our vision and to embrace and support the theme of the Diocese’s Mission Action Plan – ‘GOD’S CHURCH FOR GOD’S MISSION: Reset, Resourced, Resilient’.

All the members of the PCC elected in April 2023 continued to serve the church with distinction and support the Rector in all activities, during the period under review. These persons were:

<b>Position</b>	<b>Name</b>
Rector	Rev. Canon Beverley Sealy-Knight
Synod Representative	Mrs. Susan Giles
Alternate Synod Representative	Mrs. Marcia Graham
Secretary	Mrs. Arlette King
Assistant Secretary	Mrs. Karen Browne-Jemmott
Treasurer	Mr. Michael Bynoe
Assistant Treasurer	Mr. Colin Bowen
Church Warden	Mrs. Felicia Corbin
Rector’s Warden	Mr. Dean Field
Deanery Representative	Ms. Maria Benn
Member	Mrs. Edwardine Clarke
Member	Mr. Tony Millar
Member	Ms. Karen Alleyne
Member	Mr. Paul Griffith
Member	Mr. Maurice Johnson

## **Meetings**

PCC meetings were held in May, June and September 2024. The practice of noting names of members and visitors for contact purposes in case of a positive case of Covid 19 was discontinued. However, church attendees were required to sanitise before approaching the communion rail. The Chalice was re-introduced and communion was offered in both kinds.

## **Performance and Achievements**

- Another successful Harvest Garden Party was held on February 3, 2024, with a wide variety of stalls and activities enjoyed by all patrons.
- Child Month was celebrated in May, with a special service focussing on families and their contribution to the upliftment of Christian principles in the community.
- The St. James Parish Church celebrated our Feast of Title on July 25, 2024 with Sung Holy Eucharist and Procession. A family service and picnic on the Church grounds was also held in July.
- Senior seniors (90 years and older) were honoured at a special service in November. The heartwarming service featured the favourite hymns of those seniors, and the honourees also addressed the congregation about their lives and their Christian journey.
- The St. James Parish Church supported the commemoration of the 200<sup>th</sup> Anniversary of the Anglican Diocese in Barbados, by enthusiastically participating in celebratory events, including the Anniversary Service on July 21, 2024.
- The Telephone Ministry has continued to go from strength to strength, providing spiritual encouragement and support to shut-ins.
- The Liturgical Team, comprising the Rector, Eucharistic Ministers, Wardens and Sunday School teachers organised programmes throughout the liturgical year.

- The Ushers Guild was officially restarted in July 2024 in recognition of the gradual lifting of Covid 19 restrictions and increased Church attendance. Guild members were outfitted with stoles and officially installed by Canon Beverley in December 2024. The Guild presently has a membership of eighteen (18) persons.
- The Tour Guides Ministry continued to provide the invaluable service of managing visitors to the Church and its grounds. Our iconic Church is a mandatory stop for island tours and it continues to be of great interest to visitors.
- The Golden Age and Sunday School ministries continued to carry out their duties with dedication and enthusiasm.
- The Treasurer presented financial reports at every PCC meeting and we are pleased to report that the Church’s assessment is fully paid up and the Church has no unpaid bills.
- Church members continued to make their stewardship contributions.
- The Heed the Need Ministry continued to provide much needed assistance to needy families, supporting an average of fifty 50 families each month.
- The organ continued to be serviceable under the expert care and management of Dr. Philip Forde. However, it has deteriorated because of age and repairs had to be done periodically throughout the year.
- Average Church attendance for the year 2024 showed an improvement over the previous year:

### **Average Church Attendance 2023-2024**

<b>Month</b>	<b>Total Attendance</b>		<b>Number of Services</b>		<b>Average Attendance</b>	
	<b>2023</b>	<b>2024</b>	<b>2023</b>	<b>2024</b>	<b>2023</b>	<b>2024</b>
January	364	477	06	08	61	60
February	455	483	07	08	66	60
March	494	590	08	09	62	66
April	209	511	04	08	52	64

Month	Total Attendance		Number of Services		Average Attendance	
	2023	2024	2023	2024	2023	2024
May	474	340	08	06	59	57
June	473	441	08	06	59	55
July	390	342	08	04	49	86
August	294	335	08	08	37	42
September	416	425	08	08	52	88
October	436	671	08	08	55	84
November	474	463	08	07	59	66
December	385	471	06	08	55	59
<b>Total</b>	<b>4,864</b>	<b>5,549</b>	<b>87</b>	<b>88</b>	<b>56</b>	<b>65</b>

## Other Services

Service	Total Attendance	
	2023	2024
Palm Sunday	152	144
Good Friday	113	99
Easter Vigil	27	28
Easter Sunday	229	233
Mother's Day	98	111
Father's Day	115	107
Feast of Title	116	141
Christmas Eve Children	99	102
Midnight Mass	105	104
Christmas Morning	86	101
New Year's Eve	151	91

## Tuesday Morning Services

Number of Attendees		Number of Services		Average	
2023	2024	2023	2024	2023	2024
700	743	45	48	16	16

## **Marriage Ceremonies**

Eight (8) marriages were solemnized at the Church during the year 2023 and seven (7) during the year 2024.

## **Baptisms**

The sacrament of Baptism was initiated on twelve (12) babies during the year 2023 and four (4) babies during the year 2024.

## **Confirmations**

*There was no confirmation in 2024.*

## **Funeral Services**

Funeral services which took place at the Church numbered twelve (12) during the year 2023 and seven (7) during the year 2024.

*We remember the life and witness of our faithful stewards and loved ones who died during 2023 and 2024.*

## **Visitors for Corporate Worship**

In 2024, the Church was extremely happy to host several groups for corporate worship:

- *Ministry of Foreign Affairs and Foreign Trade with the Diaspora*
- *Barbados Boys Scout Troupe #1 of Gilwell*
- *St. Marks and St. Catherine Church*
- *Institute of Chartered Accountants of Barbados (ICAB)*
- *Webster Family on the occasion of Maurice Webster's 80<sup>th</sup> Birthday*
- *Soroptimist International*
- *St. James Parish Ambassadors*

## **Parish Finances**

The finances of the church showed a slight decrease in surplus when compared to 2023, due to increases in expenditure. The Treasurer continues to provide regular updates on the income, expenses and financial status of the Church.

## **Congratulations**

The Church extends congratulations to the following members for their outstanding achievements:

- The Most Honourable Dr. Desmond Haynes who was awarded a national honour – the Order of Freedom of Barbados;
- Mr. Mark St. Hill who was awarded a national honour – the Gold Trident of Excellence;
- Mr. Adzil Stuart who was awarded a national honour - the Silver Trident of Excellence;
- Reverend Michelle Leacock who commenced her ministry as Deacon in August 2023 and as Priest in February 2024.

Congratulations are also extended to our youth who continue to excel both here and abroad.

## **Appreciation**

The Church extends sincere thanks to the following organisations for their generosity towards the St. James Parish Church and their support of our programmes:

- The Rotary Club of Barbados West
- The Rotary Club of Barbados Bridgetown
- The Management of St. Nicholas Abbey

## **Plans for the Future**

The Church will continue to work with parishioners towards the implementation of the Mission Action Plan introduced by the Diocese in 2022. The Rector and PCC are very concerned about the decline in Sunday School attendance. During the coming year, every effort will be made to introduce ways to increase Sunday School attendance and encourage our young people, especially in the face of declining moral standards and discipline in the society. We are working on a plan of action to drive this effort and we will be asking for the support of the Congregation in order to achieve this goal.

The Communications Team will increase the use of publicity and marketing to encourage Church membership and more involvement in the Church's programmes.

Consideration will be given to introducing other fund-raising efforts to supplement the Harvest Garden Party, which continues to be the major source of income for the Church.

## **Conclusion**

The Rector is extremely grateful for the dedication and faithful attendance of members. She expresses heartfelt thanks to all members for their continued hard work and contributions in all forms. She looks forward to increased membership, increased stewardship and spirit-filled worship at St. James Parish Church. Finally, she prays for God's continued presence as He guides our path towards the fulfilment of His plan for our lives.

Parochial Church Council  
2023-2025

**REPORT OF THE CHURCHWARDENS OF THE ST. JAMES PARISH**  
**CHURCH FOR THE YEAR 2024**

**VESTMENTS:**

Priest Vestments, Altar linen, and other linen for worship remain in good condition. As well as the communion vessels.

**COMMUNION:**

There was an adequate quantity of Baptismal Candles, Priests Hosts, Communion Bread and Oil for the use of worship.

**SERVICES:**

Services were conducted uninterrupted during the year and members actively participated.

**DONATIONS:**

**The following items were gifted to the church by its members:**

1. One Tablet and one set of Headphones for use with the Sound System.
2. One First Aid Kit.
3. Six Collection Bags and one large draw-string bag.
4. Twenty Ushers Stoles
5. One Plastic Bin for storage
6. One Visitors Book
7. One Sound System
8. One White Projector

All items have been entered into the church's inventory.

## **INVENTORY:**

**These items were purchased by the church and added to the inventory.**

1. One Step Ladder
2. One Computer
3. Organ Pipes
4. Chancel Organ
5. Bellows
6. Chest

All the organ parts are presently being stored in what used to be the Centre for Christian Spirituality.

**Items on Loan:** Some communion vessels and altar linen were loan to the Diocese for use at the 200th Anniversary Service. All items were safely returned.

During March 2024, 100 teacups, 100 saucers, Tea boiler and juice dispensers were loan to Codrington College. All items were returned in good condition.

25 Chairs were also loan to the churches of St. Thomas and St. Lucy on separate occasions and each church returned the chairs in good condition.

During the month of July 2024, several artifacts from St. James were loan to the Anglican Diocese as exhibits for the exhibition which was held at the Lloyd Erskine Sandiford Centre. All items were returned in good condition and are back in our storage.

## **PROPERTIES:**

1. **GREENWICH:** The gardener continued to maintain the grounds of this property once monthly. There were no requests for any repairs to the building.

2. **RECTORY:** The gardener continued to clean the grounds of the rectory twice monthly. Since the construction of the rectory in 2009, no major repair work was done. However, plumbing continued to be an ongoing challenge.

3. **CHURCH AND ITS SURROUNDINGS:**

After several complaints from the tenants at Church Point, the church, with no financial assistance from the trustees, was forced to trim the overhanging mahogany tree branches at a cost of \$25,000.00.

**Leaks:** The roof of the building which houses the rector's office is leaking, damaging the tiles in the roof downstairs and water falls onto the rector's desk.

**Lighting-** Four lights were placed in the Chancel above the choir stalls, which made reading easier for the members.

**Pews-** One of four damaged pews was totally rebuilt.

**Sound System-** the new sound system was installed.

**Mini Education Centre:** This room from time to time was being used by private groups or persons desirous of finding a meeting place.

**Sunday school room:** In addition to the church's organisations, one other private group uses this room for weekly meetings.

**Church Grounds-** The grounds of the church continued to be well maintained but not without its challenges. Persons used behind the container to do one or the other. Either carry-out illegal trade or as a toilet facility.

**Trees:** Permission was requested and granted for us to apply to the Planning Division to have the dead and infested trees felled.

**Toilet Facilities-** Our toilets have outgrown their usefulness, especially since the BTI has this church listed as the first toilet stop during the tourist season.

**Columbarium-** The rector, churchwardens and members of the Property Committee met with Mr. Bruce Jardine, and decided on the ideal area for the second columbarium. A completed drawing along with an estimate of the cost were submitted.

**PLANS FOR 2025-2027:**

1. Repair the garage roof at the rectory
2. Service the windows at the rectory
3. Power wash and repaint the house & trimming boards
4. Clean the gutters at the rectory
5. Install security cameras at the rectory
6. Continue the repair of the pews
7. Repair and repaint the church shutters
8. Repair the roof of the MEC
9. Trim & Fell trees
10. Fencing /secure open areas around the church
11. Improve lighting of the nave
12. Replace AC unit in the CFCS room
13. Transform the CFCS back to its original purpose.

**MAJOR REPAIRS 2025:** Upgrade the toilet facilities.

**COLUMBARIUM: Apply for the Faculty.**

**Conclusion:**

During the year under review, the trees and our toilet facilities here at St. James remained our major problems. Most of the trees by the southern carpark are infested with termites. They were tested by a Dendrologist and we were advised to remove six of the trees. (A copy of his report is available for those of you who are interested in reading such.)

One of our mahogany trees to the north of Western carpark, is dying and the request was submitted to remove it before any damage is done.

We have also been observing that there is an increase in persons taking advantage of the church's space and persons seem not to have any regard for the church nor its property. It is sad when persons, having been allowed to use the toilets, thank the church by stealing the soap, paper, napkins and any other items in sight. Additionally, they have no problem in finding any available area to use as a secondary toilet. The wardens are therefore suggesting that we close the entrance and exit of the property at nights and re-open them at 6.00 a.m. the following morning.

Finally, the wardens continue to express thanks and appreciation to our Sexton Ryvan, our Gardener Kenneth and all the members of the Property Team. These special groups of persons are always ready and willing to come together and work steadfastly. Whether it is to power wash the church's walkway, trim trees, so that we could keep our expenses down or simply clean behind the fence of the southern carpark, this team gets it done.

Thank you, all members.

Churchwardens,  
T. Felicia Corbin  
Dean Fields

# **FINANCIAL REPORTS**

**ST JAMES PARISH CHURCH  
PROFIT AND LOSS PREV YEAR COMPARISON  
DECEMBER 2024**

	<u>Jan - Dec 24</u>	<u>Jan - Dec 23</u>	<u>Bds\$ Change</u>	<u>% Change</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Assessable Income</b>				
Donations	4,895.00	9,460.00	(4,565.00)	-48.26%
Open Collections	55,438.52	62,684.13	(7,245.61)	-11.56%
<b>Special Envelopes</b>				
Christmas	2,792.00	3,104.00	(312.00)	-10.05%
Easter	2,694.00	5,080.00	(2,386.00)	-46.97%
Harvest	3,844.00	4,200.00	(356.00)	-8.48%
Initial	4,220.00	1,892.00	2,328.00	123.04%
Other	0.00	980.00	(980.00)	-100.0%
Patronal Festival	4,071.00	1,861.00	2,210.00	118.75%
Pentecost \ Whitsun	1,727.00	3,636.00	(1,909.00)	-52.5%
Special Envelopes - Other	5,280.00	2,465.00	2,815.00	114.2%
<b>Total Special Envelopes</b>	24,628.00	23,218.00	1,410.00	6.07%
<b>Stewardship Envelopes</b>	183,766.05	187,194.05	(3,428.00)	-1.83%
<b>Total Assessable Income</b>	268,727.57	282,556.18	(13,828.61)	-4.89%
Bible Reading Fellowship	6,006.00	6,696.00	(690.00)	-10.31%
Calendars	1,504.00	1,199.00	305.00	25.44%
Care and Share	250.00	30.00	220.00	733.33%
Donations for Flowers	450.00	0.00	450.00	100.0%
<b>Fees</b>				
Weddings & Funerals	9,467.30	16,622.44	(7,155.14)	-43.05%
<b>Total Fees</b>	9,467.30	16,622.44	(7,155.14)	-43.05%
Golden Age Centre	2,987.55	731.00	2,256.55	308.69%
<b>Harvest Garden Party</b>				
Donations - Garden Party	1,500.00	0.00	1,500.00	100.0%
Harvest Garden Party - Other	11,267.45	11,630.50	(363.05)	-3.12%
<b>Total Harvest Garden Party</b>	0.00	0.00	0.00	0.0%
Heed the Need	21,344.00	24,068.00	(2,724.00)	-11.32%
Improvement Fund Revenue	63,473.90	49,790.15	13,683.75	27.48%
Men's Fellowship	0.00	550.00	(550.00)	-100.0%
Miscellaneous Sales	204.25	0.00	204.25	100.0%
Miscellaneous/Special Events	5,190.00	403.00	4,787.00	1,187.84%
<b>Miscellaneous</b>				
Alms	4,152.40	2,127.08	2,025.32	95.22%
Choir Funds	0.00	354.00	(354.00)	-100.0%

Miscellaneous - Other	500.00	1,085.90	(585.90)	-53.96%
<b>Total Miscellaneous</b>	<b>4,652.40</b>	<b>3,566.98</b>	<b>1,085.42</b>	<b>30.43%</b>
Mission Offerings	800.00	950.00	(150.00)	-15.79%
Outreach Programme -Tours	10,769.03	15,115.66	(4,346.63)	-28.76%
Specific Donations	44,770.00	12,615.00	32,155.00	254.9%
Unknown Deposits	0.00	0.00	0.00	0.0%
Ushers Subscription	1,030.00	0.00	1,030.00	100.0%
Zoom Fund	0.00	380.00	(380.00)	-100.0%
<b>Total Income</b>	<b>441,626.00</b>	<b>415,273.41</b>	<b>26,352.59</b>	<b>6.35%</b>
<b>Gross Profit</b>	<b>441,626.00</b>	<b>415,273.41</b>	<b>26,352.59</b>	<b>6.35%</b>
<b>Expense</b>				
200th Anniversary Celebrations	2,500.00	0.00	2,500.00	100.0%
<b>Administration</b>				
Calendar Expense	230.00	1,250.00	(1,020.00)	-81.6%
Clergy Allces-Entertainment/Lib	14,250.00	13,400.00	850.00	6.34%
Communication	600.00	0.00	600.00	100.0%
Diocesan Assessment	109,000.00	109,000.00	0.00	0.0%
Hospitality	3,180.74	2,775.50	405.24	14.6%
Laundry Expenses	94.30	188.69	(94.39)	-50.02%
Office-General	6,715.43	10,237.74	(3,522.31)	-34.41%
Purchase of equipment	1,500.00	2,564.99	(1,064.99)	-41.52%
Rector's Discretionary Fund	532.00	1,650.00	(1,118.00)	-67.76%
Relief Clergy	2,500.00	0.00	2,500.00	100.0%
Staff Salaries/Wages	37,500.00	37,500.00	0.00	0.0%
<b>Total Administration</b>	<b>176,102.47</b>	<b>178,566.92</b>	<b>(2,464.45)</b>	<b>-1.38%</b>
<b>Bank Service Charges</b>				
Bible Reading Fellowship	0.00	0.00	0.00	0.0%
General Fund	1,238.16	1,406.10	(167.94)	-11.94%
Bank Service Charges - Other	471.00	391.00	80.00	20.46%
<b>Total Bank Service Charges</b>	<b>1,709.16</b>	<b>1,797.10</b>	<b>(87.94)</b>	<b>-4.89%</b>
Bible Reading Programme Expense	10,719.65	9,937.37	782.28	7.87%
Charitable Contributions	4,571.50	465.00	4,106.50	883.12%
Computer and Internet Expenses	5,208.64	2,526.00	2,682.64	106.2%
Equipment Rental	8,373.00	1,600.00	6,773.00	423.31%
<b>Fees - Expense</b>				
Wedding and Funeral Fees etc	3,645.00	3,700.00	(55.00)	-1.49%
<b>Total Fees - Expense</b>	<b>3,645.00</b>	<b>3,700.00</b>	<b>(55.00)</b>	<b>-1.49%</b>
Golden Age	1,650.00	350.00	1,300.00	371.43%
Improvement Fund -HGP Expenses	22,869.48	14,277.64	8,591.84	60.18%
<b>Insurance Expense</b>				
General Liability Insurance	0.00	0.00	0.00	0.0%
<b>Property</b>				
Buildings	21,653.79	21,145.76	508.03	2.4%
Property - Other	4,599.54	3,266.85	1,332.69	40.79%

<b>Total Property</b>	<u>26,253.33</u>	<u>24,412.61</u>	<u>1,840.72</u>	<u>7.54%</u>
<b>Total Insurance Expense</b>	26,253.33	24,412.61	1,840.72	7.54%
<b>Janitorial Expense</b>	0.00	96.00	(96.00)	-100.0%
<b>Loan Payments</b>	15,164.66	17,050.33	(1,885.67)	-11.06%
<b>Ministry Expenses</b>				
<b>Missions</b>				
<b>Heed The Need</b>	<u>32,392.95</u>	<u>26,951.11</u>	<u>5,441.84</u>	<u>20.19%</u>
<b>Total Missions</b>	<u>32,392.95</u>	<u>26,951.11</u>	<u>5,441.84</u>	<u>20.19%</u>
<b>Total Ministry Expenses</b>	32,392.95	26,951.11	5,441.84	20.19%
<b>Office Supplies</b>				
<b>Stationery and Supplies</b>	1,063.30	611.72	451.58	73.82%
<b>Office Supplies - Other</b>	<u>615.64</u>	<u>776.52</u>	<u>(160.88)</u>	<u>-20.72%</u>
<b>Total Office Supplies</b>	1,678.94	1,388.24	290.70	20.94%
<b>Parish Ministry &amp; Liturgy</b>				
<b>Flowers</b>	10,669.85	9,290.74	1,379.11	14.84%
<b>Parish Ministry &amp; Liturgy - Other</b>	<u>0.00</u>	<u>866.56</u>	<u>(866.56)</u>	<u>-100.0%</u>
<b>Total Parish Ministry &amp; Liturgy</b>	10,669.85	10,157.30	512.55	5.05%
<b>Payroll Expenses</b>				
<b>National Insurance</b>				
<b>NIS Expense</b>	<u>2,295.00</u>	<u>2,295.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total National Insurance</b>	2,295.00	2,295.00	0.00	0.0%
<b>Wages</b>				
<b>Temp./ Casual Staff</b>	<u>12,400.00</u>	<u>12,500.00</u>	<u>(100.00)</u>	<u>-0.8%</u>
<b>Total Wages</b>	<u>12,400.00</u>	<u>12,500.00</u>	<u>(100.00)</u>	<u>-0.8%</u>
<b>Total Payroll Expenses</b>	14,695.00	14,795.00	(100.00)	-0.68%
<b>Printing and Reproduction</b>	1,050.00	1,880.00	(830.00)	-44.15%
<b>Property</b>				
<b>Housing Refund -St. P-T-L</b>	0.00	0.00	0.00	0.0%
<b>Repairs and Maintenance</b>				
<b>Church Yard</b>	34,825.04	32,688.42	2,136.62	6.54%
<b>Equip/Furn/Fixts/Fitts</b>	2,265.45	4,432.00	(2,166.55)	-48.88%
<b>Maintenance Church Bldg</b>	14,908.93	4,345.50	10,563.43	243.09%
<b>Organ Repairs</b>	15,001.31	8,080.22	6,921.09	85.66%
<b>Rectory</b>	549.00	1,568.90	(1,019.90)	-65.01%
<b>Repairs and Maintenance - Other</b>	<u>0.00</u>	<u>3,613.70</u>	<u>(3,613.70)</u>	<u>-100.0%</u>
<b>Total Repairs and Maintenance</b>	<u>67,549.73</u>	<u>54,728.74</u>	<u>12,820.99</u>	<u>23.43%</u>
<b>Total Property</b>	67,549.73	54,728.74	12,820.99	23.43%
<b>Suspense Account</b>	0.00	0.00	0.00	0.0%
<b>Utilities</b>				
<b>Electricity</b>				
<b>Greenwich</b>	2,902.53	2,791.58	110.95	3.97%
<b>Office</b>	3,201.27	2,942.61	258.66	8.79%
<b>Old School</b>	652.29	512.77	139.52	27.21%

Rectory	6,028.29	7,101.61	(1,073.32)	-15.11%
St. James Parish Church	<u>3,282.22</u>	<u>3,942.32</u>	<u>(660.10)</u>	<u>-16.74%</u>
Total Electricity	16,066.60	17,290.89	(1,224.29)	-7.08%
Refunds- Utilities Greenwich	(3,162.60)	(2,565.49)	(597.11)	-23.28%
Telephone & Internet				
Greenwich	1,140.00	1,140.00	0.00	0.0%
Rectory	2,291.07	2,461.01	(169.94)	-6.91%
St. James Parish Church	<u>4,902.40</u>	<u>4,693.49</u>	<u>208.91</u>	<u>4.45%</u>
Total Telephone & Internet	8,333.47	8,294.50	38.97	0.47%
Water				
Greenwich	747.04	687.22	59.82	8.71%
Rectory	4,185.82	3,330.55	855.27	25.68%
St. James Parish Church	<u>1,023.70</u>	<u>1,054.01</u>	<u>(30.31)</u>	<u>-2.88%</u>
Total Water	5,956.56	5,071.78	884.78	17.45%
Utilities - Other-Refunds P-T-L etc	<u>(21,570.93)</u>	<u>(18,355.26)</u>	<u>(3,215.67)</u>	<u>-17.52%</u>
Total Utilities	<u>5,623.10</u>	<u>9,736.42</u>	<u>(4,113.32)</u>	<u>-42.25%</u>
Total Expense	<u>412,426.46</u>	<u>374,415.78</u>	<u>38,010.68</u>	<u>10.15%</u>
Net Ordinary Income	29,199.54	40,857.63	(11,658.09)	-28.53%
Other Income/Expense				
Other Income				
Interest Income	195.43	148.88	46.55	31.27%
Interest on Debentures	<u>13,682.67</u>	<u>14,880.24</u>	<u>(1,197.57)</u>	<u>-8.05%</u>
Total Other Income	13,878.10	15,029.12	(1,151.02)	-7.66%
Other Expense				
Returned Cheques	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Net Other Income	<u>13,878.10</u>	<u>15,029.12</u>	<u>(1,151.02)</u>	<u>-7.66%</u>
Net Income	<u><u>43,077.64</u></u>	<u><u>55,886.75</u></u>	<u><u>(12,809.11)</u></u>	<u><u>-22.92%</u></u>

**ST. JAMES PARISH CHURCH  
BALANCE SHEET PREV YEAR COMPARISON  
DECEMBER 2024**

	<u>Dec 31, 24</u>	<u>Dec 31, 23</u>	<u>Bds\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
Bonds/Treasury Notes/Debentures	344,327.15	377,016.64	(32,689.49)	-8.67%
FCIBC - Bible Reading Fellowship	18,466.60	19,377.06	(910.46)	-4.7%
FCIBC - General Fund	92,700.54	69,322.83	23,377.71	33.72%
FCIBC - Improvement Fund	331,688.46	270,172.46	61,516.00	22.77%
FCIBC - Outreach Programme	<u>77,551.35</u>	<u>67,550.72</u>	<u>10,000.63</u>	<u>14.81%</u>
<b>Total Checking/Savings</b>	864,734.10	803,439.71	61,294.39	7.63%
<b>Other Current Assets</b>				
Undeposited Funds	<u>0.00</u>	<u>17,774.50</u>	<u>(17,774.50)</u>	<u>-100.0%</u>
<b>Total Other Current Assets</b>	<u>0.00</u>	<u>17,774.50</u>	<u>(17,774.50)</u>	<u>-100.0%</u>
<b>Total Current Assets</b>	<u>864,734.10</u>	<u>821,214.21</u>	<u>43,519.89</u>	<u>5.3%</u>
<b>TOTAL ASSETS</b>	<u><b>864,734.10</b></u>	<u><b>821,214.21</b></u>	<u><b>43,519.89</b></u>	<u><b>5.3%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
Accounts Payable	<u>800.00</u>	<u>0.00</u>	<u>800.00</u>	<u>100.0%</u>
<b>Total Accounts Payable</b>	800.00	0.00	800.00	100.0%
<b>Other Current Liabilities</b>				
Payroll Liabilities-NIS	<u>0.00</u>	<u>357.75</u>	<u>(357.75)</u>	<u>-100.0%</u>
<b>Total Other Current Liabilities</b>	<u>0.00</u>	<u>357.75</u>	<u>(357.75)</u>	<u>-100.0%</u>
<b>Total Current Liabilities</b>	<u>800.00</u>	<u>357.75</u>	<u>442.25</u>	<u>123.62%</u>
<b>Total Liabilities</b>	800.00	357.75	442.25	123.62%
<b>Equity</b>				
Opening Balance Equity	660,123.50	660,123.50	0.00	0.0%
Unrestricted Net Assets	160,732.96	104,846.21	55,886.75	53.3%
Net Income	<u>43,077.64</u>	<u>55,886.75</u>	<u>(12,809.11)</u>	<u>-22.92%</u>
<b>Total Equity</b>	<u>863,934.10</u>	<u>820,856.46</u>	<u>43,077.64</u>	<u>5.25%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>864,734.10</b></u>	<u><b>821,214.21</b></u>	<u><b>43,519.89</b></u>	<u><b>5.3%</b></u>

**Notes to Financial Statements:**

A surplus of \$43,078 was recorded at the end of the 2024 financial year compared to a revised surplus of \$55,867 at the end of 2023. The revision for 2023 relates to direct deposits received from Central Bank of Barbados which were deemed to be interest but were actually repayment of principal and for which no correspondence had been received from the Central Bank.

Income for the period increased by \$26,353 or 6.35%. However, Assessable Income declined by \$13,829 or 4.89%.

Bank totals were 7.63 % greater than recorded in the previous year.

The amount recorded as Accounts payable relates to an amount deposited to the General Fund from a congregant, for onward transmission to the Challenor School. This is normally paid in the following year, in addition to the collection received from the Children’s Christmas Eve Service.

Total expenses increased by \$38,010. Expenses for 2024 were recorded at \$412, 426 compared to \$374,416 in the previous year. The major increases were as follows:

Major Increases in Expenditure over 2023			
Charitable Contributions			4,106.50
Equipment Rentals			6,772.00
Improvement Fund Exps-Garden Party *			8,591.84
Heed the Need Expenses			5,441.84
Repairs and Maintenance			12,820.99
			<u>37,733.17</u>

Administration expenses were 1.38% or \$2,464 less than previous year. Costs related to Office expenses declined by \$3,522 compared to the previous year.

The Annual Assessment of \$109,000 to the Diocese was paid in full.

**DIOCESE OF BARBADOS**  
**2024 SYNOD REPORT TO THE ANNUAL GENERAL MEETING**  
**OF THE ST. JAMES' PARISH CHURCH**  
**SYNOD - 21-22 MAY and 21 October 2024**

The theme for the 2024 Synod was Building Back Better God's Church for God's Mission. The theme suggests recovery, restoration or resetting of an organization or a community after a disaster or a period of sustained hardship. It is not intended to reset to the way things used to be before the crisis but rather that of learning from the crisis and seeking to move forward to an improved and more resilient state of being.

The Bishop noted in his Charge that to Build back better conveys the notion of "bouncing forward" and for us to recognize that as we journey with God through various adverse situations He is able to fashion an even better way of life than we previously lived pre-covid. This Synod was therefore a continuation of the trajectory of the MAP (Mission Action Plan). The focus was on assessing our progress, discerning what the Spirit is saying to God's Church and the steps that He wants us to take to build back better and re-commit ourselves to Him.

**200<sup>th</sup> Anniversary Celebrations**

The anniversary celebrations began with Evensong at the Cathedral Church of St Michael and All Angels on February 12, 2024 and continued during the year.

**Development of a Burial Policy for the Diocese**

The Diocese was seeking to standardize the charging of fees, processes and practices across the Diocese, as well as the relationships between the Diocese and the relevant stakeholders with regards to funerals.

## CLUSTER GROUP DISCUSSIONS

Synod also used the opportunity to engage panels to discuss several issues. The Report summaries are highlighted below:

- **Baptism; Confirmation; Holy Eucharist** – the report summary noted inter alia that Baptism speaks to becoming a member of the body of Christ; encouraging individuals to return to Church; encouraging - young people to become involved
- **Mental Health and Wholeness** – Challenges finding employment; sensitizing parishioners to Mental Health; and establishing the Church and the congregation as a place of trust and safe space.
- **Non-communicable Diseases** – the need to re-energize health guilds which prioritize preventative health measures; and supporting legislation for clean water.
- **Homelessness** – is an island-wide pandemic which was precipitated by lack of psychological/mental illness issues; Clergy should be aware of their ecclesiastical districts and be aware of cases of homelessness.
- **The disabled** – A whole -of-church approach required to address the matter; sensitivity-training required to make persons aware of the different types of disabilities and how the Church should respond; the development of disabled policies for all churches
- **Reparatory Justice** – Endorsement of the CARICOM Reparations Commission ten-point plan;
- **Crime and Violence** – The root cause of crime and violence rest in poor parenting, broken family structures and the lack of participation in church activities; invigorate interaction with the Clergy through greater evangelistic outreach;
- **Environmental Stewardship/impact of climate change** – That global warming is a non-disputable fact; The inclusion of the seas of

Creation to be observed annually on the liturgical Calendar from September 1 to October 4.

## **FINANCE REPORT**

Synod was informed that the total assets of the Diocese were \$4,356.124 of which the cash resources account for approximately 42%. The Finance Chair reported that commendatory letters had been sent to Cures which had applied themselves to the continued payment of their assessment and that the Diocese had done well to reduce its accounts payable and accrued liabilities. However, there was concern with parishes who made 5 or less payments during the year and those who did not make any payments at all. The Finance Committee would continue to engage in discussions with them, with a view to improving the situation.

Synod Representative  
March 2025

## **NOTES**



## CHURCH REGISTER

### **Clergy**

Reverend Canon Beverley Sealy-Knight 422-1044

### **Church Wardens**

Mrs. T. Felicia Corbin 421-6083

Mr. Dean Fields 243-3326

### **Organist**

Dr. Philip Forde 425-7272

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